**PAPER TITLE IN EITHER PORTUGUESE OR SPANISH**

(12-point Arial font, bold, all caps, center-aligned, single spacing, no more than two lines)

(Skip two single-spaced lines)

**PAPER TITLE IN ENGLISH**

(12-point Arial font, bold, all caps, center-aligned, single spacing, no more than two lines)

(Skip two single-spaced lines)

Given name and Surname

Institution, Country

email

(Skip one single-spaced line)

**Choose one among the following research topics:**

[   ] **Research Topic** **A**: Image, Culture, and Sense Production

[   ] **Research Topic** **B**: Visual Poetics and Creative Processes

[   ] **Research Topic** **C**: Image Cultures and Mediation Processes

[   ] **Research Topic** **D**: Cultura Visual, Educación y Construcción de Identidad (UDELAR)

**Note:** Do not include authors' names in the title or body of your abstract; identifying information will be added to the accepted papers.

Abstracts must be submitted and presented in either Portuguese, English, or Spanish.

We reiterate that no simultaneous translation will be provided. Oral presentations are scheduled for 20 minutes (preferably 15 minutes).

Skip two single-spaced lines.

Abstracts must be in either Portuguese or Spanish, and necessarily in English.

**Resumo**

Deve conter entre 500 e 600 palavras, com a seguinte formatação: fonte Arial, tamanho 11, espaçamento entrelinha simples e alinhamento justificado.

**Palavras-chave:** Entre 3 e 4 palavras, com a seguinte formatação: fonte Arial, tamanho 11, espaçamento entrelinhas simples e alinhamento justificado.

**Resumen:** Debe contener entre 500 y 600 palabras, con el siguiente formato: fuente Arial, tamaño 11, interlineado simple y alineación justificada.

**Palabras clave:** Entre 3 y 4 palabras, con el siguiente formato: fuente Arial, tamaño 11, interlineado simple y alineación justificada.

(Skip two single-spaced lines)

**Abstract:** Should be between 500 and 600 words, with the following formatting requirements: 11-point Arial font, single spacing, and justified paragraph alignment.

**Keywords:** Should be between 3 and 4 words, with the following formatting requirements: 11-point Arial font, single spacing, and justified paragraph alignment.

(Skip three single-spaced lines and then start the text)

Guidelines:

Paper size: A4 (21.0 x 29.7 cm).

Margins: 3.0 cm on top and left; 2.0 cm on bottom and right.

Paper length: 12-15 pages, including abstracts, references, and figure captions. Save the abstract into a PDF file (*Portable Document Format*).

Subheadings: 12-point Arial font, bold, left-aligned; subheadings should not be numbered.

Text: 12-point Arial font, justified paragraph alignment, 1.5 line spacing, 0pt before and 6pt after paragraph spacing. Do not insert page or section breaks. Pages should not be numbered.

Quotations:Short quotations (no more than three typed lines) should be included in the text between double inverted commas, followed by the author's last name, year of publication, and the page number in parenthesis, according to ABNT (Brazilian Association of Technical Standards). Longer quotations should be set off the text as a separate paragraph with justified alignment, 4 cm indented to the right and reduced to single spacing, no commas, and 11-point Arial font.

Figures:

Either black-and-white or color figures will be accepted.

Image file format: JPEG (.jpg).

Resolution: 150 to 300 dots per inch (dpi).

Dimensions: 7cm width x 5cm height (minimum) to 15 cm width x 10cm height (maximum).

No more than 5 (five) figures.

Do not insert auto line or text breaks. Do not select "object anchors" option.

Corresponding captions should be placed directly below the figure: 11-point Arial font, center-aligned, single spacing.

Figures should be consecutively numbered with Arabic numerals in the order of their appearance, as well as referred in the body text (i.e. Figure 1, Figure 2…). Authors are responsible for obtaining permissions for use of copyrighted images.

Footnotes: numbered in Arabic numerals, 10-point Arial font, justified paragraph alignment, and single spacing.

(Skip two single-spaced lines)

**References**

According to the Brazilian Association of Technical Standards (ABNT): 11-point Arial font, left-aligned, and single spacing.

AUTHOR'S LAST NAME, First Name. *Title of book in italics*: subtitle if any. Translated by (if any). Edition if given and is not first edition. City: Publisher Name, year of publication, number of pages.

AUTHOR'S LAST NAME, First Name. Title of chapter or book excerpt. *Title of book in italics*: subtitle if any. Translated by (if any). Edition if given and is not first edition. City: Publisher Name, year of publication, page numbers of the chapter.

AUTHOR'S LAST NAME, First Name. Title of paper. *Title of journal in italics.* City: Publisher Name, journal issue, page numbers of the paper, month, year of publication.

**Documents from a website**

Internet documents should also include the URL and the date on which they were accessed by the author(s), looking like the following example:

AUTHOR'S LAST NAME, First Name. Title of paper. *Title of journal in italics.* City: Publisher Name, journal issue, page numbers of the paper, month, year of publication. Available from: <https:\\website.com>. Accessed on: dd/mm/yyyy.

(Skip two single-spaced lines)

**Curriculum**

**Author's name**

Text [no more than 5 lines]

\_\_\_\_\_\_\_\_\_\_\_\_\_

**Attention:**

1- Authors are responsible for their presentation and must notify the chairs of respective working groups if anything unexpected comes up impeding it; this will contribute to eventual rescheduling. Abstracts/papers will only be accepted/included if payment of registration has been made by deadline. Only authors who have presented their works will be provided with a certificate.

2- SIPACV Academic Committee is the responsible for accepting all submissions. Papers that do not follow all formatting guidelines will be declined.

3- Co-authorship: apart from its author, each paper may have no more than 2 (two) co-authors. Each author and co-author must register for SIPACV and pay for it, individually. Papers must be submitted according to a research topic only.

4- Authors must submit, through SIPACV official website, a PDF file of their accepted papers following the same formatting rules as detailed herein. In this case, authors' and co-authors' identification should be added.

5- We encourage authors to read these guidelines prior to submitting their work. Your text will only be published in the *Annals* if it follows these guidelines closely. Authors are responsible for the quality and clarity of their manuscripts, including proofreading it and submitting it in accordance with ABNT standards.